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REGULATION OF THE UNDERGRADUATE STUDY PROGRAM (USP) IN STATISTICS REGARDING THE INSTITUTION OF THE "ACADEMIC ADVISOR"

(as approved by the Assembly of the Department of Statistics, session: 3rd/special/29.10.2025)

Article 1 – Purpose of the Academic Advisor

The institution of the Academic Advisor aims to establish a framework for individual guidance and support for the students of the Department of Statistics, with the following objectives:

1. The smooth academic and social integration of students into the university environment.
2. The improvement of their academic performance and the reduction of study dropout rates.
3. The strengthening of communication and cooperation between students and the teaching staff.
4. The provision of guidance regarding career development, postgraduate studies, and research activities.

Article 2 – Role and Duties of the Academic Advisor

1. The Academic Advisor acts as the academic mentor for the students assigned to them.
2. Their main responsibilities include:
   a) Providing advice regarding the study program, course selection, and academic progression.
   b) Offering guidance on study regulations, procedures, deadlines, and administrative matters.
   c) Advising on career orientation, mobility opportunities (Erasmus, etc.), and research prospects.
   d) Providing support to students facing adaptation difficulties, psychological, or social issues, in collaboration with the competent university services.
3. The Academic Advisor does not have a supervisory or evaluative role over the students but serves as a supportive collaborator.

Article 3 – Appointment of Academic Advisors

1. For each student, a faculty member (Professor, Associate Professor, or Assistant Professor) is appointed as their Academic Advisor from the beginning of their studies. The appointment of Academic Advisors is decided by the Department Assembly, following a proposal from the Chair.
2. The appointment takes place at the start of the academic year and is announced to both students and faculty members. The name of the Academic Advisor is recorded in the student registry (e-Grammateia) on the individual digital record of each student, under the responsibility of the Department Secretariat.
3. A student may request a change of Advisor for serious reasons, subject to the approval of the Chair of the Department.
4. If an Academic Advisor is absent for an extended period (e.g., due to research leave, concurrent employment, health issues, etc.), the Department Assembly assigns the students of the absent Advisor to a new Academic Advisor for the duration of the absence.

Article 4 – Method and Frequency of Communication

1. The Academic Advisor meets with the students assigned to them whenever necessary and upon the student's request.
2. Meetings may be conducted either in person or remotely, through the University's digital services.

Article 5 – Obligations and Rights of Students

1. Students are required to communicate with their Academic Advisor and actively participate in the advisory process.
2. Students have the right to confidential communication and guidance without any evaluative consequence.
3. Failure to participate in meetings does not entail disciplinary action but constitutes a loss of an important support opportunity.

Article 6 – Confidentiality

1. Information exchanged between a student and their Academic Advisor remains confidential.
2. Disclosure of information is permitted only in cases required by law or for reasons of protecting the student or third parties.

Article 7 – Support and Monitoring of the Institution

1. In carrying out their duties, the Academic Advisor collaborates with the Department Chair,

faculty members, and Department staff to address issues that arise during their responsibilities. If the Academic Advisor identifies problems or dysfunctions affecting the operation of the Department, they inform the Department's Quality Assurance Committee (OM.E.A.), so that proposals for managing the issues can be jointly submitted to the Department Assembly.

2. The Department Assembly may amend this Regulation based on the results of its evaluation.

Article 8 – Start

This Regulation shall enter into force on the date of its approval by the Department Assembly and shall be published on the Department's website.